

**Eira Tansey**  
Digital Archivist/Records Manager  
Archives and Rare Books Library, University of Cincinnati Libraries  
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### ***Professional Experience***

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Digital Archivist/Records Manager, November 2013 – present

Associate Librarian, August 2015 – present

Assistant Librarian, November 2013 – August 2015

Archives and Rare Books Library, University of Cincinnati

- Responsible for the university's records management program, including oversight of record keeping requirements, review of destruction decisions, and education of the university community on university and state records policies
- Accession transfers of collections and materials to the Archives and Rare Books (ARB) Library, and organize and create access to collections
- Plan and develop workflows related to born-digital archives, including development of a digital forensics workstation, create policy guidelines around acquisition and preservation of digital archives, and identification of collection gaps for future record acquisitions
- Collaborate with other departments on the creation and maintenance of digitized collections that use or incorporate ARB collections
- Serve on UC Libraries Digital Repository Task Force, including chairing the Use Cases Working Group, and participating in other Task Force Working Groups
- Serve on additional UC Libraries working groups and committees
- Represent UC on the Ohio Electronic Records Committee

Library Associate, July 2010 – November 2013

Louisiana Research Collection, Howard-Tilton Memorial Library, Tulane University

Library Technician, July 2008 – June 2010

Louisiana Research Collection, Howard-Tilton Memorial Library, Tulane University

Student Assistant, 2007-2008

University of Cincinnati Libraries, Archives and Rare Books

Visitor Services Assistant, 2002-2006, 2008

Cincinnati Art Museum

### ***Education***

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MLIS, San Jose State University, School of Library and Information Science, December 2012

BA, Geography, magna cum laude, University of Cincinnati, June 2008

### ***Professional Development***

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Society of American Archivists, Arrangement and Description of Electronic Records, Digital Archives Specialist workshop, Highland Heights, KY, September 15-16, 2016

Society of American Archivists annual meeting, Atlanta, GA, July 31-August 6, 2016

Society of American Archivists, Command Line Interface, Digital Archives Specialist workshop, Atlanta, GA, July 31, 2016

Archival Education and Research Institute, Kent, OH, July 8-9, 2016

Society of Ohio Archivists annual meeting, Columbus, OH, May 20, 2016

THATCamp, University of Cincinnati, Cincinnati, OH, May 2-3, 2016

Diversity Conference, University of Cincinnati, March 30, 2016

Society of American Archivists, User Experience Design and Digital Archives, Digital Archives Specialist webinar, March 1, 2016

Web Archives 2015: "Capture, Curate, Analyze Conference, University of Michigan, November 12-13, 2015.

Society of American Archivists annual meeting, Cleveland, OH, August 18-22, 2015

Archivematica workshop, Indianapolis, IN, June 8, 2015

Open Repositories annual meeting, Indianapolis, IN, June 8-10, 2015

Society of Ohio Archivists annual meeting, Dublin, OH, May 15, 2015

Midwest Archives Conference annual meeting, Lexington, KY, May 9, 2015

THATCamp, University of Cincinnati, Cincinnati, OH, May 4-6, 2015

Archivematica workshop, New York City, NY, April 26, 2015

Personal Digital Archiving annual meeting, New York City, NY, April 24-26, 2015

CURATEcamp, New York City, NY, April 23, 2015

3T: Teaching, Techniques & Technology Conference, University of Cincinnati, Clermont College, April 11, 2015

Information Requirements Clearinghouse, IRCH Methodology for Creating Legally defensible Retention Schedules, Webinar, April 2, 2015

Diversity Conference, University of Cincinnati, April 1, 2015

Society of American Archivists annual meeting, Washington DC, August 11-16, 2014

Digital Forensics Course at University of Maryland, Humanities Intensive Learning and Teaching Institute, August 4-8, 2014

Society of American Archivists Records Management Roundtable/Web Archiving Roundtable, Web Archiving as Records Management, Webinar, July 9, 2014

University of Cincinnati Libraries, Team Building workshop, May 5, 2014

University of Cincinnati New Faculty Institute seminar, President Ono Ask Me Anything, April 23, 2014

University of Cincinnati New Faculty Institute seminar, Office of Research Bill Ball Ask Me Anything, April 14, 2014

Personal Digital Archiving annual meeting, Indianapolis, IN, April 10-11, 2014

University of Cincinnati New Faculty Institute seminar, Provost Beverly Davenport Ask Me Anything, March 25, 2014

Digital Archives Specialist exam, passed February 28, 2014

University of Cincinnati New Faculty Institute seminar, Diversity Officers Ask Me Anything, February 19, 2014

University of Cincinnati New Faculty Institute seminar, Individual Conflict Resolution, February 12, 2014

Council of State Archivists, Electronic Records Surveying & Scheduling Webinar, February 11, 2014

Ithaka and ARL, Strategies for Sustaining Digital Collections webinar, January 31, 2014

Society of American Archivists, A Beginner's Guide to Metadata  
Digital Archives Specialist webinar, January 29, 2014

Society of American Archivists, Basics of Managing Electronic Records  
Digital Archives Specialist webinar, January 28, 2014

Academy of Certified Archivists exam, passed November 1, 2013

Society of American Archivists annual meeting, New Orleans, LA, August 11-17, 2013

Society of American Archivists, Developing Specifications and RFPs for Recordkeeping  
Systems, Digital Archives Specialist workshop, Austin, TX, May 22, 2013

Society of Southwest Archivists annual meeting, Austin, TX, May 21-25, 2013

Society of American Archivists, Digital Curation,  
Digital Archives Specialist workshop, New Orleans, LA, October 26, 2012

Society of American Archivists annual meeting, San Diego, CA, August 7-11, 2012

Society of American Archivists, Legal Issues in Digital Archives,  
Digital Archives Specialist workshop, Mesa, AZ, May 23, 2012

Society of Southwest Archivists annual meeting, Mesa, AZ, May 22-25, 2012

Society of American Archivists, Preserving Digital Archives: Concepts and  
Competencies, Digital Archives Specialist workshop, New Orleans, LA,  
March 13, 2012

Society of American Archivists, Thinking Digital: A Practical Session to Help You Get  
Started, Digital Archives Specialist webinar, March 8, 2012

Society of American Archivists annual meeting, Chicago, IL, August 23-27, 2011

Southern Archivists conference, Birmingham, AL, September 23-24, 2010

Society of American Archivists annual meeting, Washington DC, August 11-15, 2010

Society of American Archivists, Copyright: The Archivist and the Law,  
Workshop, Washington DC, August 9-10, 2010

Society of American Archivists, Encoded Archival Description,  
Workshop, New Orleans, LA, February 25-26, 2010

Louisiana Archives and Manuscripts Association, Basic Archives,

Workshop, New Orleans, LA, November 20, 2009

Society of American Archivists, Understanding Photographs,  
Workshop, New Orleans, LA, November 5-6, 2009

SOLINET, Digital Imaging of Library and Archival Materials,  
Workshop, New Orleans, LA, February 5, 2009

### ***Reviewed Publications***

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“Branches from the Baron: Cincinnati’s Carnegie Libraries.” *Ohio Valley History* 16, no. 1 (2016). <https://muse.jhu.edu/article/615501>

“Archives without Archivists.” *RECONSTRUCTION: Studies in Contemporary Culture* 16, no. 1 (2016). <http://reconstruction.eserver.org/Issues/161/Tansey.shtml>

“Archival adaptation to climate change.” *Sustainability: Science, Practice, & Policy* 11, no. 2 (2015). <https://sspp.proquest.com/archival-adaptation-to-climate-change-3f245c06d9c0#.wr3j746ek>

"The landscape of archival employment: A study of professional archivist job advertisements, 2006-2014." *Archival Practice* 2 (2015).  
<http://www.partnershipsjournal.org/index.php/ap/article/view/1084>.

“Step by Step, Stage by Stage: Getting a Diverse Backlog of Legacy Finding Aids Online.” Contributed chapter in *Description: Innovative Practices for Archives and Special Collections*, ed. Kate Theimer (2014). Rowman & Littlefield Publishers, Maryland.

### ***Creative Work***

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“Faculty Research and Public Records Laws.” Post on The Schedule (Society of American Archivists Records Management Roundtable blog). July 28, 2016.  
<https://saarmrt.wordpress.com/2016/07/28/faculty-research-and-public-records-laws/>

“Institutional Silences and the Digital Dark Age.” Post on The Schedule. May 23, 2016.  
<https://saarmrt.wordpress.com/2016/05/23/institutional-silences-and-the-digital-dark-age/>

“[Unlocking SAA]: What Exactly is the SAA Ballot?” Post, co-authored with Krystal Appiah and Erin O’Meara on Society of American Archivists Students and New Archives Professionals (SAA SNAP) Roundtable blog. February 16, 2016.  
<https://snaproundtable.wordpress.com/2016/02/16/unlocking-saa-what-exactly-is-the->

[saa-ballot/](#)

“Guest Post: Developing a Research Agenda.” Post on Publishing in the Archives Profession blog. February 15, 2016.

<https://archivespublishing.wordpress.com/2016/02/15/guest-post-developing-a-research-agenda/>

“Challenges of Climate Change.” Post on Issues and Advocacy (Society of American Archivists Issues and Advocacy Roundtable blog). January 26, 2016.

<https://issuesandadvocacy.wordpress.com/2016/01/26/challenges-of-climate-change/>

“What to Know for the Paris Climate Talks.” Post on ProjectARCC blog. December 2, 2015. <http://projectarcc.org/2015/12/02/what-to-know-for-the-paris-climate-talks/>

“How Early Adopter Feedback Drives Scholar@UC Development.” Post on ScholarBlog. November 18, 2015. <http://libapps.libraries.uc.edu/scholarblog/how-early-adopter-feedback-drives-scholaruc-development/>

“A multitude of problems needs a multitude of voices.” Post on ProjectARCC blog. September 22, 2015. <http://projectarcc.org/2015/09/22/a-multitude-of-problems-needs-a-multitude-of-voices/>

“Don’t be caught in an archival haze, fearlessly appraise!” Post on The Schedule (Society of American Archivists Records Management Roundtable blog). September 22, 2015. <https://saarmrt.wordpress.com/2015/09/22/dont-be-caught-in-an-archival-haze-fearlessly-appraise/>

“May discussion: Second half of Delete.” Post on Reading Archivists blog. May 25, 2015. <https://readingarchivists.wordpress.com/2015/05/25/may-discussion-second-half-of-delete/>

“April discussion: First half of Delete.” Post on Reading Archivists blog. April 29, 2015. <https://readingarchivists.wordpress.com/2015/04/29/april-discussion-first-half-of-delete/>

“Rethinking Records Management Training.” Post on The Schedule (Society of American Archivists Records Management Roundtable blog). March 27, 2015. <https://saarmrt.wordpress.com/2015/03/27/rethinking-records-management-training/>

“Reading Archivists book club: Delete by Viktor Mayer-Schönberger.” Post on Reading Archivists blog. March 24, 2015. <https://readingarchivists.wordpress.com/2015/03/24/reading-archivists-book-club-delete-by-viktor-mayer-schonberger/>

“Review of Evernote.” Post on Society of American Archivists *American Archivist* Archival Technologies and Resources web portal. March 20, 2015. <http://www2.archivists.org/sites/all/files/Evernote.pdf>

“One Year In: Reflections on the First Year as Records Manager.” Post on The Schedule blog. December 18, 2014. <http://saarmrt.wordpress.com/2014/12/18/one-year-in/>

“October Group Discussion: Archival education and identity.” Post on Reading Archivists blog: An Online Group Reading and Discussing Past SAA Presidential Addresses and the Present/Future of the Profession. October 12, 2014. <http://readingarchivists.wordpress.com/2014/10/12/october-group-discussion-archival-education-and-identity/>

“October Readings.” Post on Reading Archivists blog. October 2, 2014. <http://readingarchivists.wordpress.com/2014/10/02/october-readings/>

“Session 203: Talking to Stakeholders about Electronic Records.” Post on SAA SNAP blog. September 2014. <http://wp.me/P2QU5p-la>

“Session 305: Managing Social Media as Official Records.” Post on SAA SNAP blog. September 2014. <http://wp.me/P2QU5p-ll>

“Records Management Roundtable Meeting.” Post on SAA SNAP blog. September 2014. <http://wp.me/P2QU5p-m2>

“Annual Business Meeting.” Post on SAA SNAP blog. September 2014. <http://wp.me/P2QU5p-ml>

“Develop realistic personal archiving recommendations, or, stop telling people to eat their vegetables.” Post on UC Libraries Digital Learning Community blog. April 21, 2014. <http://libapps.libraries.uc.edu/blogs/dlc/2014/04/21/develop-realistic-personal-archiving-recommendations-or-stop-telling-people-to-eat-their-vegetables/>

“Motivating individuals to care about their digital “stuff”.” Post on UC Libraries Digital Learning Community blog. April 18, 2014. <http://libapps.libraries.uc.edu/blogs/dlc/2014/04/18/motivating-individuals-to-care-about-their-digital-stuff/>

“Public libraries as sites for personal digital archiving.” Post on UC Libraries Digital Learning Community blog. April 17, 2014. <http://libapps.libraries.uc.edu/blogs/dlc/2014/04/17/public-libraries-as-sites-for-personal-digital-archiving/>

“Personal Digital Archiving 2014.” Post on UC Libraries Digital Learning Community blog. April 15, 2014. <http://libapps.libraries.uc.edu/blogs/dlc/2014/04/15/personal-digital-archiving-2014/>

## *Presentations and Teaching*

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### *Conferences*

Society of American Archivists annual meeting, Atlanta, GA

Paper: "The Winds of Change: Archival Adaptation and Resiliency in the Face of Climate Change," presented as part of the session *Rethinking Disasters: Our Possible Future and Recent Case Studies* (August 5, 2016)

Research: "Fonds Farewell: Mapping American Archival Vulnerabilities to Climate Change," presented at the 10<sup>th</sup> annual Research Forum (August 2, 2016)

University of Cincinnati Diversity and Inclusion Conference, Cincinnati, OH

Paper: "Student Voices in University Archives," presented as part of the session *Building Primary Research Archives in Diversity for Campus and Community* (March 30, 2016)

Society of American Archivists annual meeting, Cleveland, OH

Paper: "Back and Back and Back: Memories vs. Records in Lois Lowry's "The Giver," presented as part of the session *Reading from the Crypt: Tales of Archives, Horror, and Dystopia* (August 22, 2015)

Panel (Presenter): "Records Management, Access, and Born-Digital MPLP: A Conversation about Empowering Archivists and Preventing Crises" (August 20, 2015)

Open Repositories annual meeting, Indianapolis, IN, June 9, 2015

Poster (Co-Presenter): "Achieving Ambitious Agendas with Limited Means at the University of Cincinnati"

Society of Ohio Archivists annual meeting, Columbus, OH, May 15, 2015

Panel (Presenter): "The Value-Added Archivist: Becoming an Integrated Part of the Academy"

Midwest Archives Conference annual meeting, Lexington, KY, May 9, 2015

Panel (Presenter): "The Triple Crown of Internal Outreach: Motivation, Marketing and Records Management"

Personal Digital Archiving annual meeting, New York City, NY, April 24, 2015

Lightning Talk (Presenter): "Large-scale archiving and the right to be forgotten"

Society of American Archivists annual meeting, New Orleans, LA, August 16, 2013

Session (Chair): *Building Better Bridges: Archivists Cross the Digital Divide*

Society of American Archivists annual meeting, San Diego, CA, August 9, 2012



Paper: "Vendors and Legacy Finding Aid Migration," presented as part of the session *Hybrids and Legacies: Challenges of Finding Aids in the Digital Age*

Louisiana Archives and Manuscripts Association annual meeting, New Orleans, LA, November 11, 2011

Paper: "Migration of Legacy Finding aids to the Web"

Society of American Archivists annual meeting, Chicago, IL, August 25-26, 2011

Graduate student poster: "Legacy Finding Aid Project at the Louisiana Research Collection"

Southern Archivists conference, Birmingham, AL, September 24, 2010

Paper, "When All the Finding Aids Exist Only in Binders: Implementing Archon the quick and dirty Way," presented as part of the session *Providing Better Access to Our Collections*

University of Cincinnati Undergraduate Research poster session, Cincinnati, OH, June 2008

Undergraduate Capstone: "Branches from the Baron: Carnegie Libraries in Cincinnati"

Association of American Geographers Conference poster session, Boston, MA, April 16, 2008

Undergraduate Capstone: "Branches from the Baron: Carnegie Libraries in Cincinnati"

### ***Invited Presentations***

Ohio Digitization Interest Group, Ohio History Center, Columbus, OH, March 9, 2016

Panel (Presenter): "Digital Preservation: Tools and Storage"

Special Libraries Association Cincinnati Chapter, University of Cincinnati Libraries, December 3, 2015

Panel (Presenter): "Preserving Digital Scholarly Output at UC"

Guest on WREK Atlanta's radio program "Lost in the Stacks," September 25, 2015

<http://www.wrek.org/2015/09/playlist-for-lost-in-the-stacks-from-september-25th-2015-respect-des-fonds-respect-des-planet-episode-273/>

Special Libraries Association Cincinnati Chapter, Northern Kentucky University, September 23, 2014

Panel (Presenter): "The Future of Our Profession: A Panel Discussion"

San Jose State University, School of Library and Information Science, Society of American Archivists student chapter, online presentation, March 24, 2014

Presentation: "The Archivist Job Market"

### ***Local Teaching (University of Cincinnati)***

“Twitter training for AAUP faculty” workshop, co-taught with James Canfield, September 13, 2016.

“UC Blue Ash and Records Management” workshop presented to the UC Blue Ash Curriculum Committee, January 12, 2016

“Introduction to Records Management” workshop, November 17 and November 24, 2015

“Get a Game Plan for Records Management” workshop, May 18, 2015.

“Managing Email and Electronic Records” workshop, April 28, 2015.

“Introduction to Records Management” workshop, April 17, 2015

“UC Student Affairs and Records Management” workshop presented to the Division of Student Affairs, March 31, 2015

“Remembering as Resistance: Themes of Memory and Identity in *the Giver*”  
50 Minutes talk, January 8, 2015

“Electronic Records” workshop, December 17, 2014

“Managing Email” workshop, December 3, 2014

“Introduction to Records Management” workshop, November 26, 2014

“To Save or Not to Save...That is the Question!” presentation to the UC Association of Administrators, Managers and Professionals, November 21, 2014

UC Libraries Shareposium, “Digital Forensics in Archives,” September 16, 2014

“Introduction to Records Management” workshop, May 8, 2014

### ***Exhibits***

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“The Theodore M. Berry Papers” exhibit, Blegen Library. University of Cincinnati Libraries, Archives and Rare Books, September 16, 2014

“Treasures of Tulane” exhibit.  
Prepared for the Society of American Archivists meeting, Tulane University, 2013

Selected Items from the Louisiana Research Collection's Jewish collections exhibit.  
Prepared for the Southern Jewish Historical Society meeting, Tulane University,  
2009

"The John J. and James B. McNamara papers" online exhibit.  
University of Cincinnati Libraries, Archives and Rare Books, 2008

"Old St. George Church: 1868-2008" online exhibit.  
University of Cincinnati Libraries, Archives and Rare Books, 2008

### ***Professional Service***

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#### ***National***

Society of American Archivists, Records Management Roundtable

- Vice-Chair/Chair-Elect (elected), August 2016-present
- Steering Committee (elected), 2014-2016

ProjectARCC (Archivists Responding to Climate Change), Protect Committee (chair),  
June 2015-present

*Provenance* (Society of Georgia Archivists journal), peer reviewer, September 2015,  
September 2016

National Archives and Records Administration, NHPRC Access to Historical Records  
grant reviewer, July-August 2015

Nominating Committee (elected), Society of American Archivists, April 2014-March  
2015

Hydra Archivists Interest Group, February 2014-present

Communications Task Force (appointed), Society of American Archivists, 2012-2013

Annual Meeting Local Host Committee (appointed), Society of American Archivists,  
2012-2013

#### ***Regional, State, and Local***

Midwest Archives Conference (appointed), Program Committee, May 2016-present

Ohio Electronic Records Committee (appointed), 2014-present

Webmaster, Greater New Orleans Archivists, 2012-2013

Archives and Records Committee, Louisiana Historical Association, 2012-2013

BBQ Project Website, Association of Southeastern Research Libraries, 2011

***University of Cincinnati Libraries***

GIS Working Group, UC Libraries, May 2016-present

Search Committee, UC Libraries College-Conservatory of Music Library Head (elected),  
January-July 2016

UCL SharePoint Implementation Team (consulting), April 2015-present

Search Committee, UC Libraries Director of Business Affairs (appointed), January-  
March 2015

Ad Hoc RPT Criteria Revision Group, January 2015-present

DigitizeUC Strategic Initiative, August 2014-present

UCL Discovery Strategic Initiative, August 2014-March 2016

Exhibits Committee, University of Cincinnati Libraries (appointed), May 2014-present

Faculty Travel Committee, Chair, University of Cincinnati Libraries (elected), 2014-2016

UC Libraries Digital Repository Task Force (DRTF), December 2013-present

- DRTF UCRATE Working Group, January 2016-present
- DRTF Early Adopters Working Group, January 2014-present
- DRTF Communications Working Group, January 2014-present
- DRTF Digital Content Working Group, February 2014-present
- DRTF Use Cases Working Group, Chair, April 2014-August 2016

***Previous Service***

Library Website Redesign Task Force, Tulane University, 2012-2013

Digital Library Committee, Tulane University, 2011-present

Search Committee, Louisiana Research Collection Public Services Librarian, Tulane University, 2010

### ***University and Community Service***

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#### ***University of Cincinnati***

Information Technology Information Security and Compliance Committee, University of Cincinnati (elected faculty representative), August 2015-present

Search Committee, Office of Information Security Multi-Factor & Endpoint Protection Administrator, July 14, 2015

IT@UC Showcase UC Libraries booth, University of Cincinnati, September 11, 2014

AAUP Labor Day picnic booth, Coney Island, Cincinnati, September 1, 2014

#### ***Community***

Presentation on caring for organizational archival records at The Links, Incorporated, Central Area Conference, Cincinnati, June 19, 2015

Ohio History Day judge, Union Terminal, Cincinnati, March 1, 2014

### ***Memberships***

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Ohio Electronic Records Committee, 2014-present

Society of Ohio Archivists, 2014-present

Midwest Archives Conference, 2014-present

Academy of Certified Archivists, 2013-present

Society of American Archivists, 2010-present

Society of Southwest Archivists, 2008-2013

Greater New Orleans Archivists, 2008-2013

Louisiana Archives and Manuscripts Association, 2011-2013

Louisiana Historical Association, 2012-2013

*Awards, Scholarships*

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University of Cincinnati Libraries Faculty Development Council grant, awarded June 27, 2016

University of Cincinnati Libraries Faculty Development Council grant, awarded March 11, 2015

University of Cincinnati Faculty Development Council grant, awarded April 29, 2014

Society of Southwest Archivists meeting scholarship, 2012

San Jose State University, General Endowment Scholarship, 2011

University of Cincinnati, Department of Geography Cincinnati Association Award, 2008

University of Cincinnati, Department of Geography Centennial Undergraduate Scholarship, 2007